

Xero Unplugged - Issue 9

Xero Gravity

Xero are committed to providing businesses with resources to help them survive the day to day challenges of running a business. Xero Gravity is a series of short blogs covering topics from The Secret to Attracting and Retaining Customers, Low Cost Marketing for Small Business Success to How a Bad Review might be good for Business. There is a huge range of topics covered and Xero are adding to them on a regular basis so why not check them out.

Visit [Xero Gravity](#)

Xero Training and the Online Portal

You may have noticed that we have been requesting your annual information utilising the Xero Portal. With technology moving to the cloud we are keen to help our clients make the transition to utilising this technology which will help in streamlining the process of completing your annual accounts, from obtaining the initial information, processing your transactions to preparing your annual accounts. If you are keen to learn more about Xero we can offer one on one training tailored to your requirements to help you move into the cloud.

Xero Shortcut - Control Click

Did you know you can view multiple pages at the same time rather than using forward and back in your internet browser to view pages? Simply hold down your control key and click with your mouse on any link and it will open that link up in another tab. You can then simply move between the two tabs or if you have two screens view the pages side by side.

For more information, visit [Xero Online Help](#) or contact our office.

Best regards,

The Team at Morrison Creed

